

# Inprocessing/Sponsorship Questionnaire

1. Before your arrival at Darnall Army Community Hospital, did you receive a welcome letter from the Hospital Commander or Command Sergeant Major, as appropriate.  Yes  No.  
Did you receive a sponsorship letter from your sponsor.  Yes  No.  
Was the letter received in a timely manner.  Yes  No.  
Are you an  Officer  Enlisted personnel.
2. Did you correspond with your sponsor.  Yes  No.
3. Did your sponsor reserve a room for you, plan for your arrival and inprocessing.  Yes  No.
4. Did your sponsor escort you to Personnel Division to accomplish sign-in.  Yes  No.
5. Did your sponsor, if requested, escort you through all stops on the inprocessing checklist.  Yes  No.
6. Did your sponsor introduce you to the chief of the section, your supervisor, and duty section personnel.  Yes  No.
7. Did your sponsor provide you with duty section SOPS, hospital policy statements, other documents, as appropriate to your duties.  Yes  No.
8. Did sponsor provide you with a tour of the installation, highlighting family and support services and their locations.  Yes  No.
9. Did sponsor provide you and your family with needed services and phone numbers to ensure complete and smooth transition into the installation.  Yes  No.
10. Did you receive a Welcome Packet prior to your arrival  Yes  No. If not, were you offered one from the PAC  Yes  No.
11. Did your sponsor brief you or your spouse about the "Hood Country Hello" program  Yes  No.
12. Were you inprocessed by the PAC in an expedient manner  Yes  No.
13. Were you presented an Inprocessing Checklist and briefed on locations and given clear instructions  Yes  No.

Additional Comments.